

**EDUCATION
FOR
MINISTRY**

MENTOR/CO-MENTOR ENROLLMENT

(This form must be completed for **each** of your groups)
Please Print Clearly

If replacing a mentor, enter former mentor's name:

_____ *Ms/Mrs/Mr/Rev/Dr/ Deacon*

Name: _____
Last First Middle Initial Preferred

Address for all Correspondence: _____

City, Prov., Postal Code _____

Phones: Area Code / During working hours EXT Area Code / Home

Email: _____ Area Code / Fax

- Clergy
- Layperson
- Female
- Male

_____ Sponsored by Diocesan/Parish Contract

_____ Name of Sponsoring Agency

Denomination: _____

_____ Non-Sponsored

Diocese: _____

Your Starting Month: _____

Occupation: _____

Last Training Date: _____

years formal education completed: _____

Do you have the *Common Lessons and Supporting Materials*? _____

Admin. Mentor address for **all textbook shipments**:
(Mentors name will appear in first line of address.)

Line 2 _____

_____ I am the Administrative Co-Mentor
(the contact person with EfM-Canada)

Line 3 _____

_____ I am the non-administrative Co-mentor
(need not complete the section to the left)

Line 4 _____

_____ There is no Co-mentor for this group

- Residential
- Business or Church

Information on this page is collected for the purposes of EfM Canada. No information will be shared with any other group or agency.

THE LETTER OF AGREEMENT MUST BE COMPLETED. SEE THE NEXT PAGE

EFM-Canada
608 Sutherland Avenue
Kelowna, BC
VIY 5X1

Dear Education for Ministry Staff:

Enclosed please find enrollment forms and applicable remittances for participants in the **Education for Ministry** group organized here for whom I have agreed to act as mentor.

I understand and have accepted the responsibilities which I will have as mentor to this group and which are described in your *Manual for Mentors*. I agree that I will use the program as it is set forth including leading Theological Reflection on a regular basis and the use of the other four common lessons. In order that this group may function effectively, I have also agreed to be responsible for enrollments, collecting tuition, reenrollments, ordering materials, and making reports to EFM-Canada whenever required or appropriate.

It is my understanding that in recognition of the services which I will be providing to the **Education for Ministry** program as a mentor for this group, EFM-Canada will give to me an honorarium of One Hundred Twenty-five Dollars (\$125.00) per month during the months September through May provided the group remains active during that time and I maintain the status of a certified mentor. I understand that my honoraria will be directly deposited into my chequing account. It is also understood that my relationship to EFM-Canada, by reason of this agreement, is that of independent contractor and not that of employee. Either party on thirty (30) days notice may terminate this agreement. I understand that the agreement ends automatically if my status as a certified mentor changes or if there are any changes in mentor or co-mentor for this group.

If you find the organization of this group and this proposal to be satisfactory, please acknowledge your own agreement by endorsing and returning to me a copy of this letter.

Sincerely,

Signature: _____

Date: _____

PLEASE DO NOT FORGET TO ATTACH A VOIDED CHEQUE

FOR OFFICE USE ONLY

As agreed, and this group designated as: _____

Start date of group: _____

Honorarium begins: _____

Re-Enrollment date: _____

By: _____

Dated: _____